

# A quick guide to EMREX

Back from your exchange studies and need to get your credits recognized at your home institution?

EMREX transfers your results electronically from your host institution to your home institution.

Follow these steps to make the transfer:

## 1. Go to StudentWeb



**Log on using Feide**

**FEIDE** Feide is the chosen solution of the Department of Education for secure identification in the education sector  
[Log on using Feide](#)

**FEIDE** Users from Norwegian universities and colleges

Norwegian ID number and PIN

Log in using ID-porten with MinID, BankID, Buypass or Commfides

## 2. Log in

English | Bokmål | Nynorsk | Sámeigiella

**Login through Feide**

StudentWeb (fsweb-demo) has requested that you login. You have chosen **University of Oslo** as your affiliation. [Change?](#)

Username

Password

[Forgot username or password?](#)

Help Privacy and cookies More information

## 3. Go to Results

Studentweb

English | Bokmål | Nynorsk | Sámeigiella

Bytt bruker

Studies

My courses

**Results**

Documents

Payments

Thesis submission

Information	
Exam: 22.10.2015 08:00 - 2h ordinary time: Bygning 3 (NTNU) Dragv. Bygg 3 rom 3309 (Venstre inngang) Extra time: 1 hour Notice: Merknad eksamenstilpassing Equipment: PC. Notice: Merknad persontilpassing	Will be held between 10.05.2015 and 11.05.2015 Equipment: PC. Notice: Merknad persontilpassing

Notices (4)

CRITICAL

If you have questions about the recognition process, please contact your university or univ.college.  
If you have technical problems with the EMREX transfer, please contact [fs-sekretariat@fsat.no](mailto:fs-sekretariat@fsat.no)

#### 4. Go to Import of results from abroad

The screenshot shows a web browser window with the URL <https://fsweb-demo.uio.no/studentweb/resultater.jsf>. The main content area contains a table with the following data:

Semester	Course	Exam info.	Date	Cand.no	Result	ECTS	Anncmnt
2014 SPRING	INF1100 Calculus	1 SKRIVNING prøve			100		
2015 SPRING	TEST2SEM Test	Oppgave og eksamen			B	10	
Sum:						40	

Below the table, there is a section titled "Parts where overall course is not passed" with a table containing one entry:

Semester	Course	Exam info.	Date	Cand.no	Result	ECTS	Anncmnt
2014 AUTUMN	INF1000 Introduction to programming science	Programmering - oblig1			Passed		

At the bottom of the page, there are several links: "Grades - explanations and appeals", "Order transcript", "Reported to Lånekassen", and "Import of results from abroad" (indicated by a black arrow).

#### 5. Welcome to EMREX! Choose the country of your host institution.

The screenshot shows the "Import of results from abroad" page on Studentweb. The page header includes the Studentweb logo and "University of Oslo". The main heading is "Import of results from abroad" with the EMREX logo to the right. The text below explains that users can fetch results from other higher education institutions in Europe. A "Choose country:" label is followed by a dropdown menu currently showing "Choose from list".

#### 6. Press the green button and you will be redirected to your host institution. After you have chosen the results, you will be sent back to StudentWeb to confirm the import.

This screenshot shows the same page as above, but the dropdown menu now displays "[Test] Norway" with a Norwegian flag icon. A green button labeled "Go to chosen country" is highlighted. Below the button, a message states: "You will now be redirected to the contact point in the chosen country. After sent back to Studentweb to confirm the import."

#### 7. Evaluate EMREX – Did you like the solution? Tell us about it!

The screenshot shows the "Import of results from abroad" page with a message: "Thank you, the results have now been delivered to University of Oslo." Below this, it states: "This process is part of EMREX, an international project for electronic transfer of student records between higher education institutions. The project is now in an early phase, and we would appreciate if you could spend a few minutes to fill in the following questionnaire about your experience with it. The answers will be anonymized." A green button labeled "Take me to the questionnaire" is present. At the bottom, there is a link "Start the process again".

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If you have technical problems with the EMREX transfer, please contact [fs-sekretariat@fsat.no](mailto:fs-sekretariat@fsat.no)