



EMREX Steering Group Meeting

Minutes of Meeting 4-2015

Date: 10.12.2015
Time: 10.00 – 12.00 EET
Location: telco, <https://connect.funet.fi/emrex/>

Participants

- Henrik Brodersen, IT Department of the Ministry of Higher Education and Science, Denmark
- Marianne Granfelt, The Association of Swedish Higher Education, Sweden
- Janina Mincer-Daszkiewicz, University of Warsaw, Poland
- Marzia Foroni, Ministry of University and Research, Italy
- Mats Lindstedt, CSC-Emrex Project Manager (secretary)

Not Present

- Kaisu-Maria Piironen, Ministry of Education and Culture, Finland
- Tone Flood Strøm, Ministry of Education and Research, Norway

Minutes

1. Opening of meeting

Mats Lindstedt opened the meeting at 9.05.

It was noted that the Kaisu Piironen and Tone Flood Strøm were not able to attend. It was agreed that Mats would act both as the secretary and chairman in this meeting.

2. Approving the agenda for the meeting

The agenda was approved.

3. Minutes from last meeting

It was noted that the MoM from the last meeting has been approved and can be found here: <https://confluence.csc.fi/display/EMREX/Steering+Group>



4. EMREX Seminar 2015 and Stakeholder Forum in Copenhagen – feedback

Mats summed up the EMREX Seminar and Stakeholder Forum. The meeting notes were also presented. Over 70 people attended the Seminar and the feedback has been very positive. The Stakeholder Forum discussed the business case, communication and hand-over after the project. The focus was on faster and easier administration of the achievements. A joint European organization for co-ordinating all initiatives on student mobility was suggested, something that will be investigated together with the Erasmus Without Paper-project.

The next meeting is planned for late 2016 or early 2017, when the preliminary results from the field trial are in and can be presented.

5. Project Status

Mats presented the project status. Still green, although some last minute delays in Italy and changes in the emrex-elmo-schema. The next major milestone is in January, when the field trial is planned to start as scheduled. Also the first progress and financial report to EACEA is due then.

The project handbook and financial reporting template have finally been received from EACEA. No major surprises in them. However, still some uncertainties about how to calculate the hourly staff costs and e.g. Poland is discussing this with Brussels at the moment.

6. Erasmus Without Paper-project

- a. Technical co-operation
- b. Joint European organization on Student Mobility

The Erasmus Without Paper (EWP) project has just started. Some of the partners are in both projects and it is expected that the technical solution can be aligned this way. Especially when it comes to the use of the elmo-schema.

At the EWP-kickoff it was also discussed that during the next year it should be investigated whether a joint European organization on Student Mobility could be formed. To co-ordinate and align the different initiatives like EWP, EMREX, EGRACONS, FAIR etc. Still open what kind of organization it should be and what its mandate should be.

It was suggested that a couple of proposals for the different alternatives should be described. It was also pointed out that the academic side should be included as an electronic solution would have an impact on that also. This will be further advanced together with the EWP-project.



7. Other Issues

No other issues.

8. Next meeting, date and location

The next meeting will be in Oslo 10.3.2016. The meeting after that will be in May-June, Mats will doodle the exact dates.

9. Meeting ends

The meeting ended at 10.45

Mats Lindstedt, secretary and chairman

Decision log

Date	Decision	Who	Status
17.2.2015	Kaisu-Maria Piironen was elected chairman and Mats Lindstedt secretary	SG	Ok
17.2.2105	Way of Working was approved	SG	Ok
17.2.2015	If a member of the SG is not present in two or more meetings, the SG can decide to ask the Partners (Project Group) to take action and possible replace the member with another representative from that country.	SG	Ok
17.2.2105	Marzia Foroni will attend the EACEA meeting. If not able to, Kaisu will take her place.	Marzia and Kaisu	Ok
17.2.2015	SG will meet quarterly, every other meeting f2f and every other telco	SG	Ok
24.9.2015	The SG stressed once more that all partners are obliged to report the spending and other figures to the co-ordinator. Failing to do so will result in freezing any further funds from the project	SG	Ok
24.9.2015	Anders will elaborate on each slot in the program for the Stakeholder Forum and	Anders	open



	send a new agenda by Thu 1.10. Anders will also find facilitators for the topics.		
24.9.2015	Lene Oftedal informed the SG that she will be going to work on a project for UNESCO in Paris and does leaving the EMREX SG. Tone Flood Strøm will be taking her place.	Lene	Ok
24.9.2015	Mats will inform Janina of the SG's concerns about the participation of the Polish representative.	Mats	Ok