



## EMREX Steering Group Meeting

### Minutes of Meeting 5-2016

Date: 10.3.2016  
Time: 13.00 – 15.00 CET, 14.00-16.00 EET  
Location: Oslo, Ministry of Education and Research, Kirkegata 18

#### Participants

- Kaisu-Maria Piironen, Ministry of Education and Culture, Finland (telco)
- Tone Flood Strøm, Ministry of Education and Research, Norway
- Marianne Granfelt, The Association of Swedish Higher Education, Sweden
- Mats Lindstedt, CSC-EMREX Project Manager (chairman and secretary)
- Inger-Johanne Christiansen, Ministry of Education and Research, Norway (guest)
- Irene Tveite Strand, Ministry of Education and Research, Norway (guest)

#### Not Present

- Marzia Foroni, Ministry of University and Research, Italy
- Sylwia Salamon, University of Warsaw, Poland
- Ebba Ehlers, The Ministry of Higher Education and Science, Denmark

#### Minutes

##### 1. Opening of meeting

Mats Lindstedt opened the meeting at 13.15.

It was noted that the Kaisu Piironen was attending via telco and it was agreed that Mats would act both as the secretary and chairman in this meeting.

It was also noted that Ebba Ehlers was on vacation and that the Polish and Italian members were not present.

##### 2. Approving the agenda for the meeting

The agenda was approved.

##### 3. Minutes from last meeting



It was noted that the MoM from the last meeting has been approved and can be found here: <https://confluence.csc.fi/display/EMREX/Steering+Group>

#### 4. Changes to the Steering Group (Denmark, Norway)

There has been a re-organization at the ministry in Denmark and Henrik has moved to another department. It would therefore be better to change the Danish SG representative to one more closely connected to the Danish work in the project. Ebba Ehlers, Head of Division, Center for IT-systems is suggested as the new Danish SG member.

Lene Oftedal has also moved on to new assignments within UNESCO in Paris. Tone Flood Strøm, Ministry of Education and Research, Norway is suggested as the new Norwegian SG member.

The steering group accepted both changes.

#### 5. Project status and field trial

Mats presented the project status. The development is finishing up and Norway and Sweden are both in production (both SMP and NCP). Thus the field trial has now officially started!

Finland is more or less in production, but has some bugs to fix yet. Italy is in the testing phase and Denmark is about to start development. The development is thus a little delayed and therefore the start of the field trial was delayed, but should not be an issue for the project.

The project has submitted its first financial and progress report to EACEA.

In the EMREX Seminar Erik Ballhausen, EACEA, reminded the project of the importance of keeping the high-level public authorities closely connected to the project and in the WP7 workshop in January it was decided to “engage the ministries” more. The SG agreed that it could be a good idea to arrange a joint telco between the project group and the SG to discuss what this could mean and share ideas. Mats will doodle a date and inform Anders to prepare an agenda and suggestion.

#### 6. Project runrate and forecast

Mats presented the project runrate and forecast. The Consortium Group, which consists of all partners, had met in February and reviewed the forecast. The project as such is according to budget and the forecast suggest that the final results will be just below budget. There are some differences between partners and some deviations between categories, but at the moment no need for actions. The Consortium agreed to continue as is and have another checkpoint after 2016 to see, if any change requests are needed or if there is a need to redistribute some funds between the partners.

The steering group noted the discussion.



## 7. Upcoming conferences

EMREX has been accepted to the EIEA Conference in Liverpool in September 2016. EMREX has agreed with EU DG Education and Culture that someone from their group will chair the session.

EMREX has also submitted a proposal for EUNIS 2016 and is waiting for the reply.

In addition EMREX will be present at the IAAO conference in May, and perhaps at the ECCA meeting in May and the Nordunet conference in Sep. Possible also at the Groningen Declaration meeting in May in South-Africa, if somebody from the project is going there.

The steering group noted the list of conferences and also suggested that it would be a good idea to put this list on the EMREX website. In addition to the news listings of upcoming conferences.

## 8. Related EU-projects (EWP, EDGRA, FAIR, new calls)

The Erasmus Without Paper (EWP) project has started and has some of the same partners in it as in EMREX. Collaboration will be done at least on the technical level (re-using the elmo standard) and also in finding a common group to take on the results from both projects after they finish. Both projects have also submitted proposals for EUNIS 2016 and if successful will arrange a joint Student Mobility session to which a speaker from EU has also been invited.

Some of the same partners (and others) have submitted the EDGRA proposal for funding. If successful it would start in 2017 and would address similar issues about recognition of formal and informal learning.

FAIR receives funding from the same call as EMREX, but so far little is known about its progress.

As the partners are now familiar with working together it could be useful to share information about interesting new calls. However, planning for new projects is mostly done outside of this group.

## 9. Other Issues

It was noted that only 3 out of 6 countries were represented at this meeting. Although each absentee had a reason, the SG is worried about the low level of participation in the SG meetings. The next meeting is a telco and hopefully all members will be present. The SG would like to stress the importance of attending the meetings to keep up-to-date with the projects. If one is not able to personally attend, a substitute should be sent.

## 10. Next meeting, date and location



The next meeting will be a telco 25.5.2016, at 13-15 (CET). The meeting after that will be in Sep-Oct and is again a f2f meeting. The SG suggested that it this time could be held in Italy, if possible. Mats will check with Marzia and doodle the exact dates.

## 11. Meeting ends

The meeting ended at 14.45

Mats Lindstedt, secretary and chairman

## Decision log

Date	Decision	Who	Status
17.2.2015	Kaisu-Maria Piironen was elected chairman and Mats Lindstedt secretary	SG	Ok
17.2.2105	Way of Working was approved	SG	Ok
17.2.2015	If a member of the SG is not present in two or more meetings, the SG can decide to ask the Partners (Project Group) to take action and possible replace the member with another representative from that country.	SG	Ok
17.2.2105	Marzia Foroni will attend the EACEA meeting. If not able to, Kaisu will take her place.	Marzia and Kaisu	Ok
17.2.2015	SG will meet quarterly, every other meeting f2f and every other telco	SG	Ok
24.9.2015	The SG stressed once more that all partners are obliged to report the spending and other figures to the co-ordinator. Failing to do so will result in freezing any further funds from the project	SG	Ok
24.9.2015	Anders will elaborate on each slot in the program for the Stakeholder Forum and send a new agenda by Thu 1.10. Anders will also find facilitators for the topics.	Anders	Ok
24.9.2015	Lene Oftedal informed the SG that she will be going to work on a project for UNESCO in Paris and does leaving the EMREX SG.	Lene	Ok



	Tone Flood Strøm will be taking her place.		
<b>24.9.2015</b>	Mats will inform Janina of the SG's concerns about the participation of the Polish representative.	Mats	Ok
<b>10.3.2016</b>	Ebba Ehlers is the new Danish and Tone Flood Strom is the new Norwegian SG member	SG	Ok
<b>10.3.2016</b>	Arrange a joint telco between the project group and the steering group about "engage the ministries more"	Mats, Anders	Open
<b>10.3.2016</b>	The SG would like to stress the importance of attending the SG meetings to keep up-to-date with the projects. If one is not able to personally attend, a substitute should be sent.	SG	Ok
<b>10.3.2016</b>	Mats to check if the SG can meet in Italy in Sep	Mats	Open
<b>10.3.2016</b>	SG suggested to add a conference list to the emrex.eu website	Mats/Anders	Open