



EMREX Steering Group Meeting

Minutes of Meeting 7-2016

Date: 22.9.2016
Time: 13.00 – 15.00 CET, 14.00-16.00 EET
Location: SUHF – Stockholm, Tryckerigatan 8

Participants

- Kaisu-Maria Piironen, Ministry of Education and Culture, Finland (chairman)
- Marianne Granfelt, The Association of Swedish Higher Education, Sweden
- Inger-Johanne Christiansen, Ministry of Education and Research, Norway
- Ebba Ehlers, The Ministry of Higher Education and Science, Denmark
- Mats Lindstedt, CSC-EMREX Project Manager (secretary)

Not Present

- NN, Ministry of University and Research, Italy
- Janina Mincer-Daszkiewicz, University of Warsaw, Poland

Minutes

1. Opening of meeting

Kaisu opened the meeting at 12.40.

It was noted that no Italian nor Polish member were present.

2. Approving the agenda for the meeting

The agenda was approved.

3. Minutes from last meeting

It was noted that the MoM from the last meeting has been approved and can be found here: <https://confluence.csc.fi/display/EMREX/Steering+Group>



4. Participation in SG meetings

The Steering Group noted that it is now the third meeting that there is no SG member from Italy. Mats and Kaisu presented the latest development. The Italian Ministry has been contacted directly and Stefano Russo, Kion has also asked the CEO of Kion to contact the ministry and ask for a representative to the SG. This was done recently, so will hopefully give results soon. However, at the moment there is no solution

The SG agreed that the situation is not good. According to the consortium agreement the SG should take action, if one partner misses two or more meetings in a row.

The SG decided to send a formal letter to the CEO of Kion and ask for immediate action. The first option would be to appoint another ministry representative, but if that proves difficult a manager from Kion could take part in the SG. Kaisu with the help of Mats will draft the letter and circulate it among the SG members for approval. All partners' names will be listed.

5. Project status and field trial

- a. financial forecast
- b. new countries, new services
- c. status of field trial
- d. survey results
- e. report from EACEA

Mats presented the project status. The field trial is ongoing with students from Finland, Norway and Sweden already using the system to get their results. The Italian NCP is in production and waiting for the first testers. The Danish NCP is delayed and hopefully ready soon. It has proven difficult to find suitable students, so the numbers are quite small still. This and the logging issue, i.e. logging all needed data, is now a key priority in the project.

Financially the project is proceeding as planned. The second pre-financing payment has been received and will be distributed to the partners. All in all the forecast is a little below budget at the moment. After the new year the next runrate will be analyzed and then the partners will decide, if changes are needed.

The long survey has gotten off to a good start, about 900 respondents so far and Denmark, Norway and Italy haven't marketed it yet.

The report from EACEA was discussed. Overall a good report, but should be analyzed why the project got 12/30 on one part. This should probably be especially addresses in the final report in addition to focusing on the success stories.

Mats presented the wide interest in EMREX from both EU and non-EU stakeholders like the Netherlands, Spain, Australia, China and USA. At the EAIE conference the Commission had expressed great hopes for EMREX and suggested there is a possibility for extending the platform to new countries in a Call to come. The project will have a first meeting about the next steps on Oct 11th and meet again at Nordforum. The SG also reminded about the importance of making sure that there is an organization to hand over the results to after the project is completed.



6. Next EMREX Seminar and Stakeholder Forum

The second EMREX Seminar will be held in Helsinki 31.1-1.2.2017. Mats presented the preliminary agenda ideas.

The SG suggested to invite the national student unions to the meeting. The Bologna follow-up group could be an interesting speaker.

The SG asked Mats to circulate the agenda to the SG for comments, when it is ready

7. Other Issues

No other issues

8. Next meeting, date and location

The next meeting will be a telco-meeting 30.11.2016 at 13-15 CET. Mats will send out calendar invitations.

9. Meeting ends

The meeting ended at 14.15

Kaisu-Maria Piironen, chairman

Mats Lindstedt, secretary

Decision log

Date	Decision	Who	Status
17.2.2015	Kaisu-Maria Piironen was elected chairman and Mats Lindstedt secretary	SG	Ok
17.2.2105	Way of Working was approved	SG	Ok
17.2.2015	If a member of the SG is not present in two or more meetings, the SG can decide to ask the Partners (Project Group) to take action and possible replace the member with another representative from that country.	SG	Ok
17.2.2105	Marzia Foroni will attend the EACEA meeting. If not able to, Kaisu will take her place.	Marzia and Kaisu	Ok



17.2.2015	SG will meet quarterly, every other meeting f2f and every other telco	SG	Ok
24.9.2015	The SG stressed once more that all partners are obliged to report the spending and other figures to the co-ordinator. Failing to do so will result in freezing any further funds from the project	SG	Ok
24.9.2015	Anders will elaborate on each slot in the program for the Stakeholder Forum and send a new agenda by Thu 1.10. Anders will also find facilitators for the topics.	Anders	Ok
24.9.2015	Lene Oftedal informed the SG that she will be going to work on a project for UNESCO in Paris and does leaving the EMREX SG. Tone Flood Strøm will be taking her place.	Lene	Ok
24.9.2015	Mats will inform Janina of the SG's concerns about the participation of the Polish representative.	Mats	Ok
10.3.2016	Ebba Ehlers is the new Danish and Tone Flood Strom is the new Norwegian SG member	SG	Ok
10.3.2016	Arrange a joint telco between the project group and the steering group about "engage the ministries more"	Mats, Anders	Ok
10.3.2016	The SG would like to stress the importance of attending the SG meetings to keep up-to-date with the projects. If one is not able to personally attend, a substitute should be sent.	SG	Ok
10.3.2016	Mats to check if the SG can meet in Italy in Sep	Mats	Done, will be in Stockholm
10.3.2016	SG suggested to add a conference list to the emrex.eu website	Mats/Anders	Ok
25.5.2016	Mats to contact KION about finding a SG member and also to send the contact names to Kaisu	Mats	Done, but no success yet
22.9.2016	Kaisu to draft a letter to the CEO of Kion about the SG member	Kaisu	Open
22.9.2016	Mats to send the draft agenda for the EMREX seminar to the SG	Mats	Open